

Purchase and Completion of Forms

- Complete the form fully and correctly pursuant to the instruction for completion.
- Receive the Admission Kit, consists of:
 - a. Application Form
 - b. Admission Procedures
 - c. Brochure
 - d. Fee Structure
 - e. CH Rules and Regulation
 - f. CH envelope

Return of Forms

The complete forms must be returned to Cendekia Institut Academic Staff, together with the required documents:

- Photocopy of student's birth certificate
- Photocopy of the family card
- Photocopy of the identity card of the parents/guardian
- A color photograph sized 4x6 cm
- Photocopy of 6th grade last report
- Photocopy of Primary School Diploma

Admission Test (Non CH Students)

Prospective students are to take the admission at school. Below is the term and condition of the test:

- The test consists of Psychological Test and Academic Test (Bahasa, English, Math and Science Subject) in written. The minimum score for the Academic test is 75 for each subject.
- If one of the subject score does not meet our standards, the prospective students will be considered to pass (the other three subjects as the consideration). We will assess your child's proficiency to determine his/her readiness to be actively involved in our classes by giving her/his an extra learning.
- If there are two subjects score do not meet our standards, the prospective student will be stated as fail and we suggest to retake the test (with no payment).

- In case of the prospective student stated as fail after the retake, he/she might be join the new test by purchasing the new registration form.

Admission Announcement

New student admission selection result will be announced through the school enrollment. The information will be sent to Parents. Admitted students will proceed to the process of payment.

Process

Admitted students pay the amount of school fee stated on the fee structure to the designated bank (Nobu Bank Account). Payment is deemed complete upon delivery (if the bank invoice/slip to the school of enrollment).

